



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

##### 1. Name of the Institution

SVKM'S NARSEE MONJEE COLLEGE OF COMMERCE AND ECONOMICS

Name of the head of the Institution

Dr. Parag Ajagaonkar

Designation

Principal

Does the Institution function from own campus

Yes

Phone no/Alternate Phone no.

02242338000

Mobile no.

9869076756

Registered Email

parag.ajgaonkar@nmcce.ac.in

Alternate Email

info@nmcollege.in

Address

Narsee Monjee College of Commerce and Economics, Swami Bhaktivedanta Marg, Juhu Scheme, Vile Parle (W) Mumbai 400056

City/Town

Mumbai

State/UT

Maharashtra

Pincode

400056

##### 2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)

26-Sep-2019

Type of Institution

Co-education

Location

Urban

Financial Status

Self financed and grant-in-aid

Name of the IQAC co-ordinator/Director

Mrs. Sneh Choithani

Phone no/Alternate Phone no.

02242338011

|                  |                            |
|------------------|----------------------------|
| Mobile no.       | 9594060573                 |
| Registered Email | iqac@nmcce.ac.in           |
| Alternate Email  | sneh.choithani@nmcce.ac.in |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | <a href="https://nmcollege.in/docs/iqac/aqar/AQAR-2017-18.pdf">https://nmcollege.in/docs/iqac/aqar/AQAR-2017-18.pdf</a> |
|--|---|

|   |     |
|---|-----|
| 4. Whether Academic Calendar prepared during the year | Yes |
|---|-----|

|   |   |
|---|---|
| if yes, whether it is uploaded in the institutional website:<br>Weblink : | <a href="https://svkmmumbai-my.sharepoint.com/:x:/g/personal/nmdata_nmcce_ac_in/EaXmFiqyIBpGo74jUOmSgMcBzppva7MJQphKcU970OaOvw?e=kKVNf1">https://svkmmumbai-my.sharepoint.com/:x:/g/personal/nmdata_nmcce_ac_in/EaXmFiqyIBpGo74jUOmSgMcBzppva7MJQphKcU970OaOvw?e=kKVNf1</a> |
|---|---|

### 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity    |             |
|-------|-------|------|----------------------|-------------|-------------|
|       |       |      |                      | Period From | Period To   |
| 2     | A     | 3.42 | 2017                 | 23-Jan-2017 | 22-Jan-2022 |

|                                  |             |
|----------------------------------|-------------|
| 6. Date of Establishment of IQAC | 17-Jul-2006 |
|----------------------------------|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture   |                    |                                       |
|---|--------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC   | Date & Duration    | Number of participants/ beneficiaries |
| Students Feedback using Google forms designed   | 15-Dec-2018<br>1   | 3239                                  |
| Assigning teacher-mentor for each student - Each class has been assigned a teacher-mentor   | 15-Nov-2018<br>100 | 3239                                  |
| Training administrative staff for maintaining service books and pay fixation - Staff was sent for attending a workshop on 7th Pay fixation organized by Mulund College of Commerce. | 11-Apr-2019<br>1   | 5                                     |
| FDP on 'Online Content Creation'  | 29-Mar-2019<br>1   | 45                                    |
| Workshop on 'Food and Mood'   | 12-Oct-2018<br>1   | 40                                    |
| Remeial lectures in Accountancy   | 11-Mar-2019<br>1   | 20                                    |

|                               |                  |   |
|-------------------------------|------------------|---|
| UGC Block Grant Proposal sent | 20-Mar-2019<br>1 | 0 |
|-------------------------------|------------------|---|

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**8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme                                      | Funding Agency | Year of award with duration | Amount |
|--------------------------------|---|----------------|-----------------------------|--------|
| Institution                    | Grant by Centre for the National Conference | ICSSR          | 2018<br>1                   | 50000  |

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|  |                                    |
|--|------------------------------------|
| <b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>   | Yes                                |
| Upload latest notification of formation of IQAC  | <a href="#">View Link</a>          |
| <b>10. Number of IQAC meetings held during the year :</b>  | 3                                  |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website       | Yes                                |
| Upload the minutes of meeting and action taken report  | <a href="#">View Uploaded File</a> |
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b> | No                                 |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Each class has been assigned a teacher mentor 2. Preparation of log book for teachers 3. Training administrative staff for maintaining service books and pay fixation 4. FDP on 'Online Content Creation' 5.Multidisciplinary National Conference on 'Ethics in Contemporary Society'

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action   | Achivements/Outcomes   |
|--|--|
| Designed Students Feedback using Google forms                                | A pilot test of feedback through Google forms was conducted  |
| Assigning teacher-mentor for each student                                    | Each class has been assigned a teacher- mentor   |
| Implementation of Performance Improvement Plan                               | subject wise examination result analysis and failure report was sent to all HODs and they planned remedial measures in consultation with their department members. |
| Preparation of log book for teachers   | The log book format was prepared   |
| Training administrative staff for maintaining service books and pay fixation | Staff was sent for attending a workshop on 7th Pay fixation organized by Mulund College of Commerce on 11th April, 2019  |

|  |  |
|--|--|
| Proposal for proposal for UGC Block Grants                         | The proposal was prepared and sent to UGC on 20 Mar 2019   |
| To conduct workshop for benefit of teaching and non-teaching staff | workshop on 'Food and Mood' was successfully conducted for the teaching & non-teaching staff of the College on 12th October, 2018.   |
| To conduct FDP for faculties benefit                               | The FDP on 'Online Content Creation' was organised by the Department of BSc (IT) in collaboration with IQAC on 29 March 2019. The workshop was organised to provide hands-on training to the teachers in creating audio-visual lectures, recording and uploading their lectures and to create, design, develop and edit online contents of their subjects. |
| To conduct a national level conference                             | One Day Multidisciplinary National Conference on 'Ethics in Contemporary Society' organised on Saturday 23rd February, 2019 from 8.00 a.m. to 5.00 p.m.  |
| To conduct seminar on HRD fundamentals for TYBMS students          | Seminar on 'Human Resource Management Fundamentals for TYBMS' was conducted on 4th July 2018 for introducing marketing and finance students to human resource development.   |

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| 14. Whether AQAR was placed before statutory body ?  | Yes  |                        |              |      |             |
|--|--|------------------------|--------------|------|-------------|
| <table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>IQAC</td> <td>20-Dec-2019</td> </tr> </tbody> </table> |  | Name of Statutory Body | Meeting Date | IQAC | 20-Dec-2019 |
| Name of Statutory Body   | Meeting Date   |                        |              |      |             |
| IQAC   | 20-Dec-2019  |                        |              |      |             |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?  | Yes  |                        |              |      |             |
| Date of Visit  | 02-Aug-2019  |                        |              |      |             |
| 16. Whether institutional data submitted to AISHE:   | Yes  |                        |              |      |             |
| Year of Submission   | 2018   |                        |              |      |             |
| Date of Submission   | 27-Dec-2018  |                        |              |      |             |
| 17. Does the Institution have Management Information System ?  | Yes  |                        |              |      |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)   | <p>SAP (Systems, Applications and Products in Data Processing) software was introduced by the Management in the Financial Year 20102011. The College started using the FICO (Financial Accounting and Controlling) module from September 2010. Later the HR (Human Resource Management System), MM (Material Management System) and SLCM (Student Life Cycle Management) modules were also introduced. As per the directive of Department of Higher Education, Pune, the college maintains and updates information regarding teaching and nonteaching staff, their salary component and student information on the AISHE portal and MIS portal. Though not the norm, under SAP, there is an HRM system which takes care of admissions, attendance records of staff and students, Student life cycle management module, payrolls etc. The admission process is done using the SAP software. The complete Master List of applicant as per Merit is displayed on the college notice board. Similarly, Merit List (Categories wise) of selected candidates list is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai.</p> |                        |              |      |             |

Part B

**CRITERION I - CURRICULAR ASPECTS****1.1 - Curriculum Design and Development**

1.1.1 - Programmes for which syllabus revision was carried out during the Academic year

| Name of Programme | Programme Code | Programme Specialization | Date of Revision |
|-------------------|----------------|--------------------------|------------------|
| Nil               | NIL            | NIL                      | Nil              |

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1.1.2 - Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

| Programme with Code | Programme Specialization | Date of Introduction | Course with Code | Date of Introduction |
|---------------------|--------------------------|----------------------|------------------|----------------------|
| BCom                | Commerce                 | 15/06/1964           | 45208            | 15/06/1964           |
| BMS                 | Management               | 21/06/1999           | 45401            | 21/06/1999           |
| BCom                | Accounting & Finance     | 14/07/2010           | 45203            | 14/07/2010           |
| BCom                | Financial Markets        | 18/07/2011           | 45205            | 18/07/2011           |
| BSc                 | Information Technology   | 05/08/2012           | 45207            | 05/08/2012           |
| MCom                | Advanced Accountancy     | 10/06/2010           | 45209            | 10/06/2010           |
| MCom                | Business Management      | 02/07/2013           | 45211            | 02/07/2013           |
| MCom                | Banking & Finance        | 02/07/2013           | 45210            | 02/07/2013           |

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**1.2 - Academic Flexibility**

1.2.1 - New programmes/courses introduced during the Academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------|--------------------------|-----------------------|
| Nil              | NA                       | Nil                   |

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| MCom                             | Advanced Accounting      | 01/06/2016  |
| MCom                             | Business Management      | 01/06/2016  |
| MCom                             | Banking & Finance        | 01/06/2016  |
| BCom                             | Commerce                 | 01/06/2011  |
| BMS                              | Management               | 01/06/2011  |
| BCom                             | Accounting & Finance     | 01/06/2016  |
| BCom                             | Financial Markets        | 01/06/2016  |
| BSc                              | Information Technology   | 01/06/2016  |

**1.3 - Curriculum Enrichment**

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| NA                  | Nil                  | 0                           |

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### 1.3.2 - Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BCom                    | Commerce                 | 18  |
| BMS                     | Finance                  | 36  |
| BCom                    | Accounting & Finance     | 25  |
| BCom                    | Financial Markets        | 46  |
| BMS                     | Marketing                | 35  |
| MCom                    | Nil                      | 16  |

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### 1.4 - Feedback System

#### 1.4.1 - Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

#### 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

The college has established a mechanism for taking feedback of teachers from students on teaching, which is then shared with teachers through an interactive meeting where shortcomings/ problems are discussed and solutions are suggested. This helps in improvement of the teaching-learning process. The college follows the syllabus and paper pattern laid down by the University of Mumbai for all its courses. A formal mechanism is in place for collecting feedback from students, parents, employers and alumni on the curriculum, at least once in the year. The other forms of feedback are suggestion boxes at strategic points, emails and formal application uploaded on college website, also encourage feedback from students, parents, teachers, employers and alumni. Mentor faculties continuously get oral feedback from students on overall college matters. The class representative communicates with the class mentor faculty for any suggestions or complaints. A feedback process is kept on-going through meetings of student bodies like Student Council. The Council notes areas of concern, if any, from the students' point of view and places them before the appropriate committee for necessary action. A formal society of college alumni -NAAM conducts regular meetings in College. They provide necessary inputs on curriculum, co-curricular and extra-curricular activities for the overall college students development. College invites the successful alumni for guest lecturers, seminars, workshops, etc. Feedback from parents is taken formally through the feedback form and also in an informal manner in the orientation meeting as well as on the occasion of the Annual Day gathering. Parents are also invited on different occasions by the College to observe the progress of their children and their suggestions are encouraged. A formal feedback system is in place for employers through its Training and Placement cell. Prospective employers like KPMG, Barclays, EY etc. who visit the campus for recruitment of students, give their feedback to the placement cell and the college takes necessary steps to incorporate their valuable suggestions. Introduction of a Soft Skills course was one such step taken to fulfil the expectations of the industry. College invites academicians from different Colleges and Universities for guest lectures, seminars and programmes are organized for teachers and students. Their feedback about the programs, college and higher education in particular is taken into consideration for enriching the curriculum and related activities of teaching-learning process. Teachers also work on suggestions for syllabus revision from academic peers obtained through informal interaction and other forums for communication such as email, subject association activities, interaction with visiting faculty and other experts during academic gatherings like workshops, seminars and refresher courses. The views are captured of various speakers, experts and counsellors from various fields of life who visit the College on various occasions. Their observations are noted through their speeches, which also form a part of the feedback. Responses are analyzed by the heads of various departments and suitable steps are taken for their implementation. On the whole, the College ensures a healthy and progressive environment for receiving and implementing feedback from its varied stakeholder.

### CRITERION II - TEACHING- LEARNING AND EVALUATION

#### 2.1 - Student Enrolment and Profile

### 2.1.1 - Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BSc                   | Information Technology   | 60                        | 267                            | 53                |
| BCom                  | Financial Markets        | 60                        | 485                            | 51                |
| BCom                  | Accounting & Finance     | 60                        | 706                            | 55                |
| BMS                   | Nil                      | 120                       | 1391                           | 119               |
| BCom                  | Nil                      | 960                       | 1140                           | 835               |
| MCom                  | Advanced Accountancy     | 60                        | 203                            | 57                |
| MCom                  | Business Management      | 60                        | 183                            | 53                |
| MCom                  | Banking and Finance      | 60                        | 177                            | 63                |

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 3239  | 277   | 40  | 1   | 0  |

### 2.3 - Teaching - Learning Process

#### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 41                         | 41  | 3                                 | 30                               | 30                         | 8                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Role and duties of a Mentor-teacher: □ Providing Academic /Non-academic guidance □ Maintaining the list of LD students □ Maintaining the list of outstation students □ Counselling the students with low attendance □ Monitoring the academic performance of students □ Managing student behaviour, intervening and resolving problems □ Orient students with Examination □ Follow-up with the student who has undergone mentoring □ Addressing any other query of the students

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 3516   | 41                          | 1:86                  |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 50                          | 39                      | 11               | 0  | 11                       |

#### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies  |
|---------------|---|---------------------|---|
| 2018          | Dr. Vandana Misra   | Assistant Professor | Selected as a Contingent Leader of Mumbai University in the State Republic Day parade N.S.S. Volunteer the State Level Selection Camp |

|      |                   |                     |   |
|------|-------------------|---------------------|---|
| 2018 | Dr. Vandana Misra | Assistant Professor | Certified by BMC Election Department for voters awareness rally |
|------|-------------------|---------------------|---|

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## 2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code      | Semester/ year      | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|---------------------|---------------------|--|---|
| Nill           | File attached below | File attached below | Nill   | Nill  |

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2.5.2 - Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

| Number of complaints or grievances about evaluation | Total number of students appeared in the examination | Percentage |
|---|--|------------|
| 217   | 6442   | 3.37       |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nmcollege.in/>

2.6.2 - Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| 45208          | BCom           | Commerce                 | 785   | 779   | 99.24           |
| 45401          | BMS            | Management Studies       | 114   | 110   | 96.49           |
| 45201          | BCom           | Financial Markets        | 52  | 52  | 100             |
| 45203          | BCom           | Accounting & Finance     | 56  | 55  | 98.21           |
| 45207          | BSc            | IT                       | 55  | 39  | 70.91           |
| 45209          | MCom           | Advanced Accountancy     | 42  | 35  | 83.33           |
| 45211          | MCom           | Business Management      | 35  | 32  | 91.43           |
| 45210          | MCom           | Banking & Finance        | 52  | 49  | 94.23           |

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://nmcollege.in/wp-content/uploads/2020/03/Part-B-2.1.1\\_pdf.pdf](https://nmcollege.in/wp-content/uploads/2020/03/Part-B-2.1.1_pdf.pdf)

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution provides seed money to its teachers for research

| Yes                                    |                          |                         |                       |
|--|--------------------------|-------------------------|-----------------------|
| Name of the teacher getting seed money | The amount of seed money | Year of receiving grant | Duration of the grant |
|  |                          |                         |                       |



|  |       |      |     |
|--|-------|------|-----|
| Shashi Surana, Anupamma Chavan, Dr Meena Vazirani, Sneha C and Ritika Khurna, Pooja Singh, Prashant Jadhav, Reeta Jain/Vaishali K/Deepa Surve seminar/workshop, Pd to Inhouse staf National conference reimburseme, UGC Human Resource Devl Centre Refresh | 71915 | 2018 | Nil |
|--|-------|------|-----|

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3.1.2 - Teachers awarded National/International fellowship for advanced studies/ research during the year

| Type | Name of the teacher awarded the fellowship | Name of the award | Date of award | Awarding agency |
|------|--|-------------------|---------------|-----------------|
| Nil  | NIL  | NIL               | Nil           | NIL             |

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**3.2 - Resource Mobilization for Research**

3.2.1 - Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project  | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|--|----------|----------------------------|------------------------|---------------------------------|
| Major Projects   | 0        | Nil                        | 0                      | 0                               |
| Minor Projects   | 365      | University of Mumbai       | 25000                  | 0                               |
| Interdisciplinary Projects   | 0        | Nil                        | 0                      | 0                               |
| Industry sponsored Projects  | 0        | Nil                        | 0                      | 0                               |
| Projects sponsored by the University                                 | 0        | Nil                        | 0                      | 0                               |
| Students Research Projects (Other than compulsory by the University) | 0        | Nil                        | 0                      | 0                               |
| International Projects   | 0        | Nil                        | 0                      | 0                               |
| Any Other (Specify)  | 0        | Nil                        | 0                      | 0                               |

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3.2.2 - Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

**3.3 - Innovation Ecosystem**

3.3.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar  | Name of the Dept.     | Date       |
|--|-----------------------|------------|
| Multi - disciplinary National Conference on Ethics in Contemporary Society | Narsee Monjee College | 23/02/2019 |

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3.3.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation                            | Name of Awardee                             | Awarding Agency                              | Date of award | Category         |
|--|---|--|---------------|------------------|
| V-Cane: A Smart stick for Visually Impaired People | Dhanraj Jadhav Prashant Jadhav Jenny Tailor | Vidyalankar School of Information Technology | 08/02/2019    | Applied Research |

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3.3.3 - No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL               | NIL  | NIL          | NIL                  | NIL                | Nil                  |

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### 3.4 - Research Publications and Awards

#### 3.4.1 - Ph. Ds awarded during the year

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Economics              | 1                       |
| Business Law           | 1                       |
| Library                | 1                       |

#### 3.4.2 - Research Publications in the Journals notified on UGC website during the year

| Type | Department          | Number of Publication | Average Impact Factor (if any) |
|------|---------------------|-----------------------|--------------------------------|
| Nil  | File attached below | Nil                   | Nil                            |

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#### 3.4.3 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department  | Number of Publication |
|-------------|-----------------------|
| Commerce    | 20                    |
| FC          | 1                     |
| Accountancy | 4                     |
| Economics   | 3                     |
| English     | 1                     |
| Law         | 2                     |
| Library     | 1                     |

[View Uploaded File](#)

#### 3.4.4 - Patents published/awarded during the year

| Patent Details | Patent status | Patent Number | Date of Award |
|----------------|---------------|---------------|---------------|
| NIL            | Nil           | 0             | Nil           |

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#### 3.4.5 - Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| NA                 | NA             | NA               | Nil                 | Nil            | NA  | Nil   |

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#### 3.4.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NA                 | NA             | NA               | Nil                 | Nil     | Nil   | NA  |

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#### 3.4.7 - Faculty participation in Seminars/Conferences and Symposia during the year

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0             | 3        | 0     | 0     |
| Presented papers            | 0             | 2        | 0     | 0     |
| Resource persons            | 0             | 1        | 0     | 0     |

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### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from Consultancy during the year

| Name of the Consultan(s) department | Name of consultancy project | Consulting/Sponsoring Agency | Revenue generated (amount in rupees) |
|-------------------------------------|-----------------------------|------------------------------|--------------------------------------|
| NIL                                 | NIL                         | NIL                          | 0                                    |

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#### 3.5.2 - Revenue generated from Corporate Training by the institution during the year

| Name of the Consultan(s) department | Title of the programme | Agency seeking / training | Revenue generated (amount in rupees) | Number of trainees |
|-------------------------------------|------------------------|---------------------------|--------------------------------------|--------------------|
| NIL                                 | NIL                    | NIL                       | 0                                    | 0                  |

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### 3.6 - Extension Activities

#### 3.6.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities             | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------------|--|--|--|
| <a href="#">File attached below</a> | Nil  | Nil  | Nil  |

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#### 3.6.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| NIL                  | NIL               | NIL             | 0                            |

No file uploaded.

#### 3.6.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|----------------------|--|--|
| NSS                | Nil   | Swachh Bharat        | 2  | 30   |
| NSS                | Nil   | Gender Issue         | 2  | 24   |

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### 3.7 - Collaborations

#### 3.7.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| NIL                | NIL         | NIL                         | 0        |

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3.7.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage                            | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|--|----------------------|---|---------------|-------------|-------------|
| Conducting Training and Educational programs | Education            | Western India Regional Council (WIRC)   | 27/10/2018    | Nil         | 60          |

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3.7.3 - MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

| Organisation                          | Date of MoU signed | Purpose/Activities                           | Number of students/teachers participated under MoUs |
|---------------------------------------|--------------------|--|---|
| Western India Regional Council (WIRC) | 27/10/2018         | Conducting Training and Educational programs | Nil   |

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#### CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 390  | 390  |

4.1.2 - Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Campus Area  | Existing                |
| Class rooms  | Existing                |
| Laboratories   | Existing                |
| Seminar Halls  | Existing                |
| Classrooms with LCD facilities   | Existing                |
| Classrooms with Wi-Fi OR LAN   | Existing                |
| Seminar halls with ICT facilities  | Existing                |
| Video Centre   | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing                |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Newly Added             |

[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version      | Year of automation |
|---------------------------|--|--------------|--------------------|
| Koha                      | Fully                                    | 19.05.04.000 | 2007               |

4.2.2 - Library Services

| Library Service Type | Existing |   | Newly Added |   | Total |   |
|----------------------|----------|---|-------------|---|-------|---|
| Nil                  | 0        | 0 | 0           | 0 | 0     | 0 |

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NIL                 | NIL                | NIL                                   | Nil                         |

No file uploaded.

#### 4.3 - IT Infrastructure

##### 4.3.1 - Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 202             | 3            | 1        | 1                | 2                | 30     | 0           | 15                              | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 202             | 3            | 1        | 1                | 2                | 30     | 0           | 15                              | 0      |

##### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

##### 4.3.3 - Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL  | Nil  |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 15                                     | 851290   | 7                                      | 900945   |

##### 4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The Institute has a well-defined policy for maintenance and utilization of all its physical and academic facilities. The College has audio visual equipment in various classrooms, 2 computer laboratories, 1 electronic laboratory, 1 e-library facility and provides access to e-books, e-journals and databases through college website using individual Id and password. Maintenance of the computers is carried out by the management appointed external agencies which take care of installing software's, operating systems and other applications on all the computers of the institute. AMC of the computers also involves replacement of faulty hardware and or addition of the hardware augmenting the system configurations. Academic and administrative facilities are maintained through annual maintenance contracts. All classrooms, seminar hall, Building are maintained under the supervision of the in charge of infrastructure and campus development..

<https://nmcollege.in/>

#### CRITERION V - STUDENT SUPPORT AND PROGRESSION

##### 5.1 - Student Support

##### 5.1.1 - Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | Nil                      | 9                  | 110000           |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | Nil                      | 28                 | 88256            |
| b) International                     | NA                       | 0                  | 0                |

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved  |
|---|------------------------|-----------------------------|--|
| Soft skill development                    | 18/03/2018             | 611                         | Training Placement Cell of N.M. College  |
| Pre-placement job training                | 01/07/2018             | 414                         | Training Placement Cell, PWC, KPMG, EY, Deloitte, KNAV, DH Consultants, CNK Associates and Grant Thornton. |
| Remedial coaching                         | Nil                    | 20                          | NIL  |
| Bridge courses                            | Nil                    | 0                           | 0  |
| Personal Counselling                      | Nil                    | 8                           | Professional Counsellor  |
| Mentoring                                 | Nil                    | 0                           | Mentoring for All students. Each class had a Mentor  |

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme                                   | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--|--|--|--|---------------------------|
| 2019 | Admission to Foreign University for Higher Education | 0  | 0  | 0  | 0                         |
| 2019 | Career Guidance                                      | 0  | 233  | 0  | 103                       |
| 2019 | Management Trainee                                   | 0  | 0  | 0  | 0                         |

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0                         | 0                              | 0   |

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

| On campus   |                                 |                           | Off campus                    |                                 |                           |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited   | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Top Companies: Axxela Financial Services, Barclays Bank J P Morgan Chase, Deloitte, EY, Citi Group, Great Place to Work, Endurance, Capgemini, Infosys, Wipro, ICICI, Times Network, Edelweiss, Tresvista, Social Kinnect, Deutsche Bank. | 233                             | 103                       | Nil                           | 0                               | 0                         |

[View File](#)

5.2.2 - Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| Nil  | 0  | NIL                      | NIL                       | NIL                        | NIL                           |

No file uploaded.

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items     | Number of students selected/ qualifying |
|-----------|---|
| Any Other | 8                                       |

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

| Activity                             | Level                                     | Number of Participants |
|--------------------------------------|---|------------------------|
| Rotofest18                           | College (RCNM)                            | 300                    |
| Teachers Day Celebration             | College (Student Council, Students forum) | 1840                   |
| Students week                        | College (Student Council, Students forum) | 1840                   |
| Marathi Bhasha Divas                 | College (MSM)                             | 12                     |
| Navrati Celebrations                 | College (Enactus)                         | 50                     |
| International Womens Day celebration | College (Enactus)                         | 20                     |
| Umang                                | National                                  | 3800                   |
| Aashayein                            | College (NSS)                             | 64                     |
| Milaap 2018                          | College (Brand Building)                  | 1000                   |
| Friendship day with Advitya          | College (Brand Building)                  | 25                     |

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal                                     | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student    |
|------|---|------------------------|-----------------------------|-------------------------------|-------------------|------------------------|
| 2019 | Badminton   | National               | 7                           | Nil                           | 45101130 882      | Chirag Shetty (TYBCOM) |
| 2019 | Badminton   | International          | 2                           | Nil                           | 45101130 882      | Chirag Shetty (TYBCOM) |
| 2019 | Silver Medal in Gymnastics team event                       | National               | 1                           | Nil                           | 45101141 079      | Urmil Shah (TYBCOM)    |
| 2019 | Silver Medal in Gymnastics team event                       | National               | 1                           | Nil                           | 45208180 034      | Anas Ali (FYBCOM)      |
| 2019 | Shooting Silver medal - National shooting c hampionship     | National               | 1                           | Nil                           | 45401180 085      | Yashoraj Sing (FYBMS)  |
| 2019 | Classical dance Rajarao Trophy - Nationals (Youth festival) | National               | Nil                         | 1                             | 45209180 039      | Vaishnavi Shetty       |
| 2019 | Classical dance Gold medal - National level                 | National               | Nil                         | 1                             | 45209180 039      | Vaishnavi Shetty       |

[View File](#)

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NA

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

N.M. College Alumni Association Movement (NaaM), was conceived in 1997. Registration No. E-29764 (BOM). Trustees of NAAM Anil Bhandari Mayank S. Shah Murli Goyal Nailesh P. Dalal Narayan Pasari Priyesh Kamdar Shatrughan Bashin

5.4.2 - No. of registered Alumni:

45000

5.4.3 - Alumni contribution during the year (in Rupees) :

100000

5.4.4 - Meetings/activities organized by Alumni Association :

- Felicitation of toppers and rank holders
- Felicitation of teaching staff that are super annuating
- Organise Annual re-unions and get - together
- Organise regular workshops and seminars on topics of interest to the Alumni and current students ? Marketing ? Industry and Budget analysis ? Direct and Indirect taxation

## CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Decentralised management- The college is owned by Shri Vile Parle Kelavani Mandal and has a formal structure of management, with the Principal at the head of the institution. There are broadly two wings of academic courses. Aided Section - BCOM stream and the Self-Financing Stream like BMS, BAF, BFM and B.Sc.IT. The Self- Financing courses are led by the Chief Coordinator. Each of the faculties within the Self- Financing course has a coordinator to manage the execution of the courses in the faculty. The Principal also leads the Non-Teaching administrative set up. It is divided into departments such as HR, Accounts, Eligibility and Enrolment, Student Data Support etc. 2. Participative Management-. The curricular, co-curricular and extracurricular activities of college are managed through a network of statutory committees like College Development Committee, IQAC, Examinations Committee, CAP committee, Admissions committee, Unfair Means Inquiry Committee etc. And Non-Statutory committees such as the Time Table Committee, the Planning Forum, Intent, Umang organizing committee etc. This network of committees is instrumental in conducting co-curricular and extracurricular activities in College. Each committee has a Convener who coordinates the conduct of activities. The College has a well equipped Library with both physical resources as well as online resources. It is managed by the Librarian and a set of dedicated staff. The Physical Education department is also operated by Director of Physical Education to ensure continuous and effective support to students pursuing competitive sports. This formal and informal structure of the college bodies ensure decentralized and participative management of the institution effectively.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type                        | Details  |
|--------------------------------------|--|
| Admission of Students                | The college follows Online Admission process which is detailed on the college website (www.nmcollege.in ). • To ensure transparency in the admission process an Admission Committee is formed. All the admissions are processed through this committee for proper scrutiny of documents. • The admission process is done using the SAP software. The complete Master List of applicant as per Merit is displayed on the college notice board. Similarly Merit List (Categories wise) of selected candidates list is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai.  |
| Industry Interaction / Collaboration | Opportunities for interaction with industry are provided to students through guest lectures. Students are exposed to the industry through companies that regularly visit the college to recruit students for internships and jobs as organised by the Placement Cell of the college.   |
| Human Resource Management            | The HR practices followed by the management and Principal are commendable. The faculty is regularly encouraged to attend seminars, workshops, conferences and other faculty development programmes in order to upgrade their knowledge and pedagogical skills. They are also granted study leave whenever applied and encouraged to pursue research. The non- teaching faculty too is encouraged to upgrade their administrative skills and is provided SAP training. Fire evacuation mock drill trainings are conducted in order to ensure safety. The college follows the University and Director of Higher Education guidelines while recruiting new personnel for the aided as well as self-financed staff. For aided divisions, staff recruitments are undertaken |



|   |   |
|---|---|
|   | <p>after the required NOCs are obtained. All prospective candidates who apply to the college for teaching positions are required to give a demonstration lecture to prove their teaching skills. The demonstration is chaired by senior faculty members of the relevant subjects. This is done prior to the personal interview. • A soft skill induction program for new appointees is mandatory. • A written examination is conducted to filter prospective non-teaching employees of Class III IV.</p>  |
| <p>Library, ICT and Physical Infrastructure / Instrumentation</p> | <p>The UGC Network Resource Center (UGC-NRC) facility with five computers, Internet and network printer was used by 720 students during the year 2018-19. In addition to UGC-NRC computers, twenty more computers were provided for digital library facility within the reading room. Wi-Fi facility with individual ID and password was provided to all staff and students for free and seamless Internet access within the campus. Scanning facility was provided free of charge to all teachers and students for their academic and research activities. Division wise Google groups for all courses were used for regularly sending information about various e-books and e- journals databases, information about library activities, services and notices. The online databases were used 10281 times by students and staff members. The Information Repository was regularly updated on library webpage on the college website, which covers subject bibliographies, library newsletters archives, journal articles index and question papers of all classes. The library has institutional membership NList consortia of INFLIBNET funded by UGC, which has 6,000 ejournals and 31,35,000 e-books. SVKM had provided thirty two databases on 1,70,00 e-books, 34000 e-journals, companies, law, statistical information of India, case study, research, marketing, etc. The links to these databases are provided on library webpage on the college website from where the staff and students can access them easily from anywhere free of charge, using the IDs and passwords provided to them. Stock of Library: In librarys books collection 1306 new books (costing Rs. 546432.67) were added. Library subscribed 114 periodicals including 83 journals (68 national and 17 international) and 31 magazines. The library has institutional membership of Indian Commerce Association Maharashtra Economic Development Council and Maharashtra Chamber of Commerce. Library also has collection of maps and DVDs. Daily nineteen newspapers are received in library. Library Newsletter: The library newsletter was published online every month on the college website and offline on the library notice board. The newsletter is also circulated via emails through Google groups. The newsletter encloses cover pages of new books arrived in library, detail of the services provided to students and details about different databases, replies to students suggestions, etc. The photos of various library events are attracting everyone.</p>   |
| <p>Research and Development</p>                                   | <p>The institution is a recognised centre for research in Commerce and Accountancy. Research culture is inculcated among the faculty as well as the students. The outcome is reflected in a range of research-oriented activities engaged by the faculty and students. These activities take different forms such as acquiring doctoral degrees, presenting papers at national and international seminars and conferences, publications in journals and edited anthologies, delivering lectures as invited speakers at various forums, and being on editorial teams of journals and anthologies. This academic year 04 faculty acquired doctoral degree (PhD) The faculty presented 22 papers at national and international seminars and conferences, published 34 research papers in journals, published 01 book,, co-authored 15 books and 16 faculty members were as invited speakers at seminars and at colleges. The IQAC and the Research Cell of the college organized a Faculty Development Programme on Research Methodology on 22 nd October, 2018. Dr. Kinnarry Thakkar, Associate Professor Department of Commerce, University of Mumbai gave a Guest Lecture on "Research Methodology - An introduction to Framing of objectives and Hypothesis", for the Teaching staff. The teachers found the talk immensely beneficial for their Research Proposal and Ph.D. Our students participated at Avishkar: Inter - University Research Competition Zonal / District Level: 1. Ms. Kajol Vajani stood FIRST at Post-Graduate (PG) Level. Paper presented in the field of commerce. 2. Mr. Vidur Dhabaria Mr. Jashpreet Singh stood FIRST at Under Graduate (UG) Level. Paper presented in the field of humanities. 3. Ms. Nishtha Jalan, Mr. Aayush Sancheti Mr. Viraj Modi stood FIRST at Under Graduate (UG) Level. Paper presented in the field of commerce. 4. Ms. Hridaya Chandarana participated Paper presented in the field of commerce. Mumbai University Level: 1. Ms. Kajol Vajani stood FIRST at University Level. 2. Mr. Vidur Dhabaria, Mr. Jashpreet Singh, Ms. Nishtha Jalan, Mr. Aayush Sancheti Mr. Viraj Modi participated at University Level. Inter-State University Level: Ms. Kajol Vajani was declared RUNNERSUP at Inter- State University, Her topic was: A Study on Skill India Development Programme and its employability in the Western Suburbs of Mumbai. Besides the college publishes a double blind peer reviewed research journal Nav Manthan with ISSN 2349-7327for faculty and Envisage ISSN 2395-7212. that publishes research articles of students.</p> |
| <p>Examination and Evaluation</p>                                 | <p>The college follows all the Ordinances as laid down by the University of Mumbai regarding examination, evaluation, grading, moderation, revaluation, remuneration, student progression etc. As an affiliated college of Mumbai University, we have adopted the online system for assessment of answer sheets for all third year exams conducted by Mumbai University. • Beside the stated norms, the college adopts the following strategies for quality enhancement: o Strict confidentiality is maintained in setting the question papers. o All chairpersons are required to submit a sealed copy of synoptic answers along with the sealed sets of question papers. o For quality assurance a database of senior faculty across reputed institutions is maintained for the purpose of moderation and revaluation. o The college updates all the examination related information on the college website for ready reference of students and parents. o Each staff member is provided with their individual supervision duty schedule along with the guidelines for reporting time, invigilation responsibility, reporting of unfair means etc. This schedule is useful for the staff members at the time of their promotion under CAS. o Ordinarily no leave of absence is granted to any staff member during examination. o Teachers are requested to give their contact details during vacation for any emergency concerning examination /</p>  |

marks entry. Besides, with respect to TYBCOM Examination and evaluations the college is a micro-center for online assessment, and teachers have the option of comfortably assessing papers in the college computer labs.

|                        |  |
|------------------------|--|
| Teaching and Learning  | <p>Student centric learning is focused on the needs of students, their abilities, interests and learning styles where the teacher acts as a facilitator. Classroom teaching is oneto-many, but to make it more students centric, the teacher adopts various strategies. The following participatory teaching-learning activities are undertaken:</p> <ul style="list-style-type: none"> <li>• All the classrooms of the college are air-conditioned with necessary equipment the classrooms are also equipped with modern teaching aid like the Smart Boards.</li> <li>• Therefore teachers are provided with separate laptops, VGA cables, hand mikes in classrooms to facilitate audio-visual teaching.</li> <li>• Teachers can access Computerized catalogue (OPAC) where one can locate for books according to author, title, publisher, accession number and classification number.</li> <li>• 24 X 7 Internet facilities enables teachers to access on line e-resources such as INFLIBNET in addition to availing the excellent library resources.</li> <li>• Teaching methods are adopted as per the requirement of the prescribed curriculum. Interactive methods are used to discuss fundamental concepts and students are encouraged to ask questions.</li> <li>• The faculty uses innovative teaching learning methods such as role-plays, group discussions and news article discussions.</li> <li>• Black Board Technology has been introduced to provide a virtual learning environment and to serve as a platform for communication and sharing academic content with students.</li> <li>• A Language Laboratory has also been established to provide an interactive and student -centric learning experience.</li> <li>• Field trips and industrial visits and workshops are organised to understand the practical nature of the subjects taught. The below mentioned faculty are recognised as PG teachers of the University of Mumbai. 1. Mrs Tessy Philji in Business Management 2. Dr. Harish Sharma in Accountancy</li> </ul> |
| Curriculum Development | <p>Being a non-autonomous institution, the college strictly adheres to the curriculum prescribed by the University of Mumbai. The following faculty members were actively involved in the curriculum development in the year 2018-19. Dr. Parag Ajagaonkar was appointed as Convenor, Board of Studies in Business Management University of Mumbai. Dr Kedar Bhide was nominated as member of Board of Studies in Accountancy, University of Mumbai with effect from 1 September 2018. Accordingly members of the faculty regularly attend seminars / workshops etc. on syllabus revision. The college has applied for academic autonomy from Mumbai University. All the Departments have already commenced work on the same by constituting ad-hoc Board of Studies comprising of external subject experts and senior faculty members of the department and have drafted syllabi and evaluation pattern to be followed when autonomy is granted.</p>  |

6.2.2 - Implementation of e-governance in areas of operations:

| E-governance area        | Details  |
|--------------------------|--|
| Planning and Development | <p>Before the end of the academic year the Time table for staff and students for the upcoming academic year are formulated by the time table committee. Individual staff members email are then emailed soft copies of the TT. At the beginning of the academic each department prepares and submits a copy of the teaching plan to the Principal. The statutory and non statutory committees are formed and displayed. Accordingly the conveyors of the various committees plan the activities and the academic calendar is prepared.</p>   |
| Administration           | <p>The day-to-day affairs of the institution are managed largely by communication through emails and WhatsApp groups. Each staff member has an official email address and is a member of the official staff WhatsApp group. Information about all scheduled events and meetings are channelled through these media.</p>  |
| Finance and Accounts     | <p>The use of financial resources is under the constant supervision of the Principal and Management. The office accounts personnel keeps the Principal apprised of all financial matters on a daily basis. The financial accounts of the college are maintained in SAP. Separate and consolidated balance sheets are prepared. Stock registers showing the purchases done on furniture, equipments, books etc. are maintained by the office/departments/library respectively. Proper procedure for purchases is adopted by inviting quotations and making comparatives. A proper Finance Purchase committee is in place to place orders of purchases to be made.</p> |

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher     | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|---------------------|--|--|-------------------|
| Nil  | File attached below | File attached below  | File attached below  | Nil               |

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|-----------|---------|---|---|
| Nil  | File attached below  | File attached below   | Nil       | Nil     | Nil                                     | Nil   |

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| File attached below                             | Nil                             | Nil       | Nil     | Nil      |

[View File](#)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 0         | 0         | 1            | 0         |

6.3.5 - Welfare schemes for

| Teaching                     | Non-teaching                 | Students  |
|------------------------------|------------------------------|---|
| Mediclaime, Doctor on campus | Mediclaime, Doctor on campus | ? Freeships, ? Scholarships, ? Endowment Prizes, ? Student Aid Fund, ? Book Bank Facility, ? Subsidised Canteen, ? Health Centre ? Counselling Centre. ? Group Insurance facility |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

• College audits are carried out by Internal and Statutory auditors as appointed by the Management. • Internal auditing is done by N.G. Thakrar Co. , Chartered Accountants on a half yearly basis. The method of accounting is on cash basis. • The last audit was done for the year ending 31.03.2019. Action has been taken on issues raised in the internal audit. • A government audit is conducted as per instruction of the government officer, namely ? By the office of Accountant General: Audit conducted till the year 2010-2011 ? By the Department of Higher education Mumbai Region: Audit conducted till 2010-2011

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NIL  | 0                             | 0       |

No file uploaded.

6.4.3 - Total corpus fund generated

|   |
|---|
| 0 |
|---|

#### 6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       | Nil    | No       | Nil       |
| Administrative | No       | Nil    | No       | Nil       |

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

|     |
|-----|
| NIL |
|-----|

6.5.3 - Development programmes for support staff (at least three)

- Mock drill Fire training

6.5.4 - Post Accreditation initiative(s) (mention at least three)

- Research centre in Commerce • Research centre in Accountancy • PG recognition for faculty

6.5.5 - Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | Yes |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 - Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC  | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|-------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2018 | Lecture on Healthy Living           | 12/10/2018              | 12/10/2018    | 12/10/2018  | 6                      |
| 2019 | National Level Conference           | 23/02/2019              | 23/02/2019    | 23/02/2019  | 15                     |
| 2019 | Faculty Development Program         | 29/03/2019              | 29/03/2019    | 29/03/2019  | 24                     |
| 2018 | Guest lecture by Research Committee | 24/09/2018              | 24/09/2018    | 24/09/2018  | 24                     |
| 2018 | Guest lecture by Research Committee | 25/09/2018              | 25/09/2018    | 25/09/2018  | 24                     |
| 2018 | Guest lecture by Research Committee | 11/10/2018              | 11/10/2018    | 11/10/2018  | 24                     |
| 2018 | Guest lecture by Research Committee | 16/10/2018              | 16/10/2018    | 16/10/2018  | 24                     |
| 2018 | Guest lecture by Research Committee | 20/10/2018              | 20/10/2018    | 20/10/2018  | 24                     |

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**CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme  | Period from | Period To  | Number of Participants |      |
|-------------------------|-------------|------------|------------------------|------|
|                         |             |            | Female                 | Male |
| Project Pragati (NSS)   | 01/07/2018  | 28/02/2019 | 36                     | 10   |
| Project Labh (NSS)      | 01/07/2018  | 28/02/2019 | 43                     | 18   |
| Self-Defense Techniques | 01/07/2018  | 28/02/2019 | 14                     | 0    |
| PROJECT SUI DHAGA       | 01/07/2018  | 28/02/2019 | 8                      | 4    |

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

**Percentage of power requirement of the University met by the renewable energy sources**

The institution undertakes many programs for environmental consciousness through its various associations. This year too many of the associations and the depts were in the forefront of the spreading the message of environmental awareness. 1. Umang our signature inter-collegiate youth festival initiated the environmental consciousness message to the society by attaching the seed paper to all of invitation kits, given to different colleges which were invited, so that the wherever the paper drops, anew plant grows. 2. National Social Service (NSS) through its Project Kadam, approached the societies to motivate them to adopt waste management systems. 3. Walls of the Cooper hospital, nearby the college, were painted by NM NSS volunteers to spread the message of 'save Earth' amongst all other messages through paintings on the wall. It also conducted the Tree plantation drive Hariyali initiated by Art of Living in collaboration with Department of Forest and Environment. 4. Besides, beach cleaning drive along with RCNM, Wild life Nature Club (WNC) at Juhu Beach after the Ganesh festival. 5. In order to spread the awareness about the menace created by the tetra pack, there was collection drive for the purpose of recycling undertaken by RCNM members. 6. Hobby Centre conducted the program how to generate wealth from the waste. 7. Wildlife Nature club conducts the nature trek on regular basis to connect student

with the nature. 8. Dept of Environmental Studies organized the visit to Maharashtra Nature Park to emphasize the need to understand the relevance of bio diversity in the urban areas. 9. For energy conservation on the college campus, use of LED bulbs in the premises. In the classrooms, posters about energy conservation methods are placed in order to spread message of energy conservation. Institution has taken utmost care for the spread of environmental consciousness and conservation of energy.

#### 7.1.3 - Differently abled (Divyangjan) friendliness

| Item facilities             | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Physical facilities         | Yes    | 1                       |
| Provision for lift          | Yes    | 1                       |
| Ramp/Rails                  | Yes    | 1                       |
| Braille Software/facilities | Yes    | 1                       |
| Rest Rooms                  | Yes    | 3                       |

#### 7.1.4 - Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative   | Issues addressed   | Number of participating students and staff |
|------|--|--|------------|----------|--|--|--|
| 2019 | Nil  | 1  | 23/09/2018 | Nil      | During Ganapati Visarjan Days support given to the efforts of Mumbai Police. (NSS)   | Traffic Management, crowd management   | 69   |
| 2019 | 1  | Nil  | 07/09/2018 | Nil      | Mumbai Ki Hodi: awareness about traffic rules (DLLE)   | Nil  | 103  |
| 2019 | 1  | Nil  | 28/02/2019 | Nil      | Project Nirman (NSS) is working towards the construction of toilets. It aims at hygiene and sanitation. Ground work for construction of toilets in slum area was done under this project during the year.  | Sanitation   | 69   |
| 2019 | Nil  | Nil  | 28/02/2019 | Nil      | Project Kadam (NSS) societies were approached to motivate them to adopt waste management systems.  | Waste management   | 69   |
| 2019 | 1  | Nil  | Nil        | Nil      | Blood Donation Drive (NSS)   | Health   | 69   |
| 2019 | Nil  | 1  | 23/12/2018 | Nil      | Walkathon to spread awareness for organic farming and organic food. (DLLE)   | Nutrition  | 21   |
| 2019 | 1  | Nil  | 31/07/2018 | Nil      | Seed paper attached to Umang invitation kits, which were given to every college that was invited, so that wherever the paper drops, a new plant grows. (UMANG)   | Grow trees   | 350  |
| 2019 | 1  | 1  | 28/02/2019 | Nil      | Project Pragati (NSS) Conduct of various sessions with the women of Shitladevi Slum, Andheri West. Activities include ice breaker events, self-defense sessions and cloth bag making session. It has taken up the initiative to teach English to the g | Women empowerment  | 69   |
| 2019 | Nil  | 1  | 24/09/2018 | Nil      | Beach cleaning drive (WNC)   | Cleanliness  | 28   |
| 2019 | Nil  | 1  | Nil        | Nil      | Adoption of a village (Usgaon, Palghar) (NSS)  | Health, hygiene, education, Awareness of drug addiction, voter awareness, medi | 69   |

[View File](#)



7.1.5 - Human Values and Professional Ethics

| Title           | Date of publication | Follow up(max 100 words)   |
|-----------------|---------------------|--|
| CODE OF CONDUCT | 01/06/2018          | The institution has a prescribed code of conduct for students, teachers, administrators and other staff. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Annual awareness programmes on the Code of Conduct are organized. The objective of the programme was to increase the productivity and efficiency of staff, improve the functioning of the institution and contribute to the personal development and growth of entire teaching and non-teaching staff. 7.1.5 <a href="https://svkmmumbaimy.sharepoint.com/:f:/g/personal/diana_vakharia_nm_cce_ac_in/Ek8gZ_pHVe5EnRb1KowzImkBHHVdFAlAixtj8xle_eSCI3g?e9a7fpe">https://svkmmumbaimy.sharepoint.com/:f:/g/personal/diana_vakharia_nm_cce_ac_in/Ek8gZ_pHVe5EnRb1KowzImkBHHVdFAlAixtj8xle_eSCI3g?e9a7fpe</a> |

7.1.6 - Activities conducted for promotion of universal Values and Ethics

| Activity  | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| Panel discussion on "Education as a Tool for Social Transformation" - One day panel discussion                    | Nil           | Nil         | 50                     |
| Mandela Day celebrations. Discussion by NGO Spark A Change - Year long participation in Spark A Change foundation | Nil           | Nil         | 12                     |

[View File](#)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Rainwater Harvesting Project.
- Plantation of Trees
- Collection and Segregation of Waste by placing Bins
- Awareness drive for conserving fuel, electricity and water through posters displayed on notice boards and in class rooms.
- Placement of air purifying and oxygen enriching plants at every floor of the college
- General initiatives to save electricity like switching off light/fan switches after lectures, running ACs at higher temperatures to conserve electricity etc.
- Institutionalized email IDs to all staff members to save paper.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

**Best Practice 1** Title of the Practice: Holistic Development and Experiential Learning beyond Classrooms Objectives: The primary objective of this practice is to enhance academic achievement through experiential learning while promoting mental and emotional well-being among students. Additionally, it aims to develop problem-solving abilities, managerial skills, and effective communication, thus preparing students for real-world challenges. Context: In today's competitive environment, a strong academic foundation alone is insufficient. Students must also possess practical skills and emotional resilience to thrive in their careers and personal lives. This best practice acknowledges the importance of addressing diverse learning needs and prioritizing emotional support while ensuring that learning experiences remain relevant to real-world problems. Practice: The practice involves integrating experiential learning opportunities into the curriculum, allowing students to apply theoretical knowledge in practical settings. Despite constraints such as resource limitations and curriculum alignment challenges, institutions strive to provide suitable environments for experiential learning. Faculty training programs are essential to adapt to non-traditional teaching methods and support students' holistic development. Evidence of Success: Success is evidenced by enhanced problem-solving abilities and increased student engagement in extracurricular activities. By bridging the gap between theory and practice, students develop a deeper understanding of concepts and acquire transferable skills essential for their future endeavors. Best Practice 1.pdf Problems Encountered and Resources Required: Challenges include resource constraints, curriculum alignment issues, and the need for faculty training in experiential teaching methods. To overcome these challenges, institutions require investments in infrastructure and professional development programs to support holistic student development effectively.

**Best Practice 2** Title of the practice: Social Outreach and Community Engagement Objectives: The objective of this practice is to nurture talents through socio-cultural engagement and community service, fostering empathy, leadership, and problem-solving skills among students. It aims to promote global awareness, diversity acceptance, and strategic thinking to address societal challenges effectively. Context: In a rapidly changing world, community engagement plays a crucial role in fostering social responsibility and cultural understanding among students. This best practice acknowledges the importance of addressing diverse community needs while promoting student engagement and sustainability. Practice: Social outreach initiatives encompass a range of activities, including cultural events, community service projects, and collaborations with local organizations. These initiatives provide students with opportunities to interact with diverse communities, contribute to social causes, and develop leadership skills. Challenges include logistical coordination, stakeholder involvement, and assessing long-term impacts. Evidence of Success: Success is demonstrated through increased participation in events, enhanced cultural understanding, and measurable impacts in areas such as women's empowerment and environmental conservation. Positive feedback and improved community engagement reflect the effectiveness of these initiatives in promoting social responsibility among students. Best Practice 2.pdf Problems Encountered and Resources Required: Challenges include logistical coordination for diverse events, ensuring inclusivity, and evaluating long-term impacts. To address these

challenges, institutions require funding for event organization, volunteer coordination, infrastructure support, and ongoing evaluation mechanisms to ensure the sustainability of social outreach initiatives.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://svkmmumbai-my.sharepoint.com/:w:/g/personal/diana\\_vakharia\\_nmcce\\_ac\\_in/EV-5pD3SmQ5LqJCWzUhHQ\\_kBr4-g4pcXQ1vVC85IDJOMtA?e=4aTtQf](https://svkmmumbai-my.sharepoint.com/:w:/g/personal/diana_vakharia_nmcce_ac_in/EV-5pD3SmQ5LqJCWzUhHQ_kBr4-g4pcXQ1vVC85IDJOMtA?e=4aTtQf)

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness - Digitalization At SVKM's Narsee Monjee College of Commerce and Economics, the fusion of education with digitalization has reached unparalleled heights, marking a transformative journey across all facets of its educational landscape. This integration isnt merely a surface-level adoption but a profound imagination of modern education, where technology serves as the cornerstone of innovation and progress. Within the corridors of NM College, digitalization permeates every corner, revolutionizing administrative workflows and pedagogical approaches alike. Its not just about embracing technology its about orchestrating a symphony where digital tools harmonize with traditional methodologies to orchestrate an enriched learning experience. Students at NM College find themselves at the helm of cutting-edge technology, with state-of-the-art infrastructure and dynamic e-learning platforms at their disposal. Through these digital avenues, learning becomes a fluid and interactive journey, where engagement transcends the boundaries of time and space. The true essence of digitalization lies in its ability to personalize learning experiences, catering to the diverse needs and preferences of each student. Adaptive learning systems and data analytics serve as guiding lights for instructors, enabling them to navigate through the vast sea of knowledge with precision, identifying learning gaps and offering bespoke interventions to ensure no learner is left behind. But NM Colleges digital footprint extends far beyond the confines of its campus, reaching out to a global audience through social media, webinars, and digital repositories. In this virtual realm, knowledge knows no borders, fostering a vibrant community of learners and thought leaders who are united by their thirst for knowledge and passion for innovation. In essence, digitalization isnt just a tool its a testament to NM Colleges unwavering commitment to excellence, innovation, and inclusivity in education. Its a testament to their dedication to nurturing future leaders who are not only equipped with the skills and knowledge to thrive but also possess the vision and resilience to shape a world thats constantly evolving. As we stand on the cusp of a new era defined by rapid technological advancement, NM College stands as a beacon of light, guiding the way forward with its relentless pursuit of leveraging digital tools to empower and inspire generations to come. For in the digital age, the possibilities are endless, and at NM College, the journey towards excellence knows no bounds. Link: [www.nmcollege.in](http://www.nmcollege.in)

Provide the weblink of the institution

[www.nmcollege.in](http://www.nmcollege.in)

### 8.Future Plans of Actions for Next Academic Year

- To pursue the acquisition of Academic autonomy for the college and ensure its smooth implementation according to the various statutes as per UGC.
- To formulate the statutory and non- statutory committees as per UGC norms for autonomous colleges
- To increase industry-academia linkages through collaborations and consultancy
- To increase the involvement of the alumni through appointments on statutory bodies like IQAC and BOS
- To tap the rich resources available with the management to sharpen the skills of the faculty in developing the new curriculum
- To provide ICT enabled smart classrooms and train the faculty to make effective use of technology as a pedagogical tool.
- To establish Research Centres in Accountancy and Commerce.
- To expand the scope of extension activities.
- To encourage students to undertake research based activities
- To organise training programmes for teaching and non-teaching faculty
- To secure NOC for internal promotion of non-teaching staff.